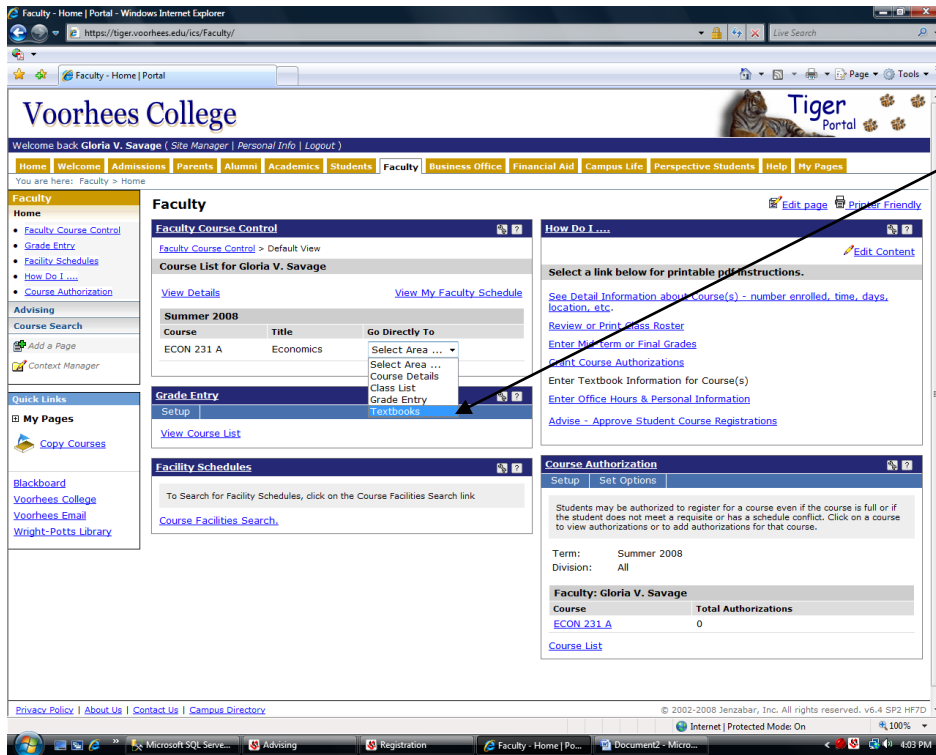
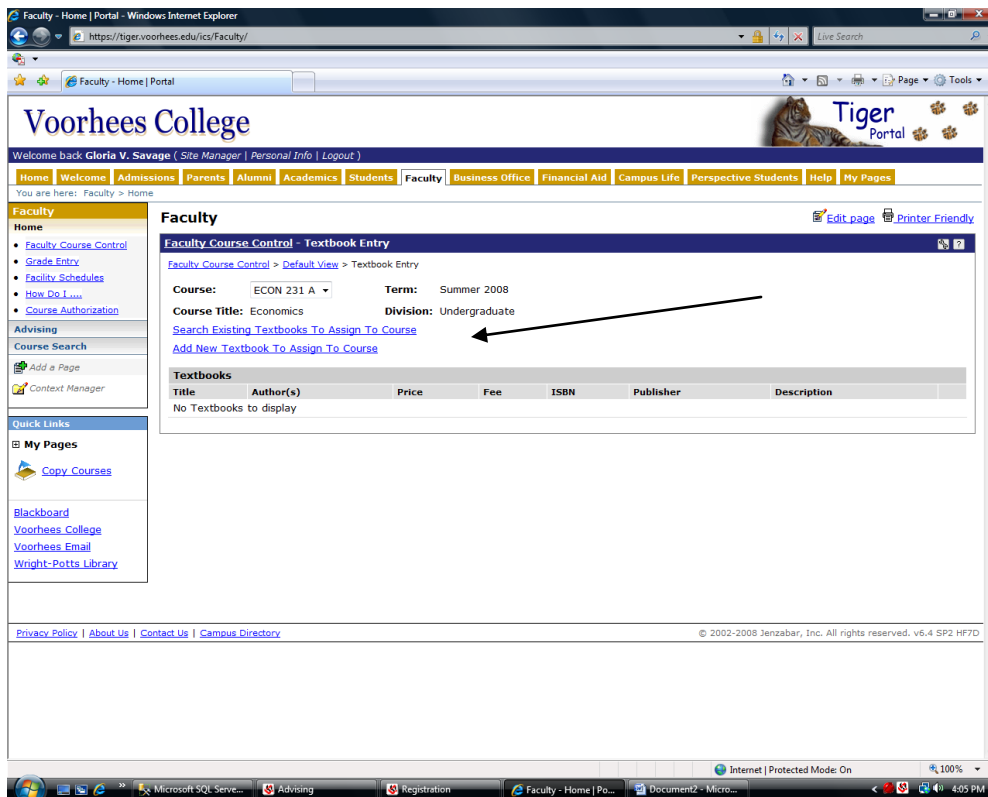


1: Textbook information can be associated with your courses. The information is then displayed on the student's online course schedule. From the Faculty tab, make sure you are in the correct "Term". If the "Term" is incorrect, use the "Faculty Course Control" link to select a different "Term". Under the "Go Directly To" column, select "Textbooks".



2: On the "Textbook Entry" screen, you can add textbook info to a course.



3: You can search for existing textbook information using search criteria. If you find the textbook already in the database, just click the box(es) under “Select” & then the “Assign Selected Textbook(s)” button.

The screenshot shows the 'Faculty Course Control - Textbook Search' interface. The search criteria are: Course: ECON 231 A, Term: Summer 2008, Division: Undergraduate. The search results table is as follows:

Select	Title	Author(s)	Price	Fee	ISBN	Publisher	Description
<input type="checkbox"/>	Inclusive anbd Special Recreation	Smith	117.89	0			

Below the table are buttons for 'Assign Selected Textbook(s)' and 'Cancel'. The left sidebar contains navigation options like 'Home', 'Faculty Course Control', and 'Quick Links'.

4: If you do not find the correct textbook information for the course, you can add new textbook information. Just fill in the form and hit “Save” or “Save and Add Another” to add a 2nd textbook to the course.

The screenshot shows the 'Faculty Course Control - Add a Textbook' form. The search criteria are: Course: ECON 231 A, Term: Summer 2008, Division: Undergraduate. The form fields are:

- Book Title*:
- Author: (Note: Separate multiple author names with semicolons.)
- Price (\$):
- Fee (\$):
- ISBN:
- Publisher:
- Description:

At the bottom of the form are buttons for 'Save', 'Save and Add Another...', and 'Cancel'. The left sidebar is identical to the previous screenshot.